

Notes of special LTP meeting 14 Feb 18

Attendance-Brian Botham, Debbie Rousseau, Mick Barber and Caroline Coyle-Fox.

Apologies, Sheila Watkinson, Christine Lamming and Kathy Hill.

1) Welcome

The chair opened the meeting and welcomed everyone. The purpose of the meeting was mainly to set out the panel's work and training priorities for 2018. As the meeting was not a formal meeting of the panel any agreements need to be ratified at the next LTP meeting on 28 Feb 18.

2) Achievements over the last year

LTP have helped to achieve ASB accreditation, window catches, decent homes, Monitored performance and challenged the council when needed. Raised important issues at quarterly question time. Taken part in interviews for AD housing and AD housing investment and strategy. Contributed to the new tenant involvement strategy. Attended HSSC meetings and represented tenants. Taken part in void inspections. Completed training sessions and learnt new skills.

3) Priorities for 2018

Happy with the progress of priorities and actions in 2017. In 2018 LTP would like to:

- **Visit void properties when handed back**
- **Look into the powers the council has to bar tenants who have been evicted from getting houses in the future. For example if they owe money from previous tenancy or have damaged previous property or caused anti-social behaviour. Once know what the powers are will look at if these get used and if effective**
- **Pets in homes. Look into our policy for pets and see if the policy is being enforced and how effective this is against tackling properties with animals that cause a nuisance.**
- **Gardens. Making sure the estates are kept in a reasonable condition. In particular tenants' gardens and hedges. Look at what powers the council has to take action against private residents. Monitor grounds maintenance and post inspect work on garden list. Also, to make sure tenants are aware they are responsible for all trees in the garden on sign up. Trees should be the landlords responsibility to maintain**
- **ASB. Make sure the council is sticking to the accreditation and putting into place improvements. Also to check ASB deadlines and service standard is being stuck to.**

4) Training programme for 2018

LTP decided to carry on with the standard training units provided at the council e.g. repairs/allocations/ E+D/ benefits/performance information. It was also decided that an external provider should be approached to provide the following training:

- Scrutiny
- IT training
- Team working
- Presentation skills.

LTP members also decided that the trainer should be asked to recommend training sessions that LTP would need

5) Membership of the panel

a. Should there be a selection criteria for panel membership?

The LTP members discussed the issue around how members are appointed to the panel. It was agreed that the current election method should be retained, however the following actions should be carried out. These were:

- Potential LTP members should be made aware before they apply that LTP members must commit to attending training and other activities. Also that LTP members are expected to play a full role at meetings.
- LTP members who don't play a full role as a committee member should be offered support and training to do so.

6) Any other business.

Ermine Seats-it was suggested that LTP should look at combining the Ermine West and East seats on the panel into two Ermine Seats. This would see a reduction of two seats on the panel. LTP members agreed with the proposal and it will be discussed at a future LTP meeting.